Medical Communication Course regulations

for students of the Faculty of Medicine, Medical College, University of Warmia and Mazury in Olsztyn

1.General information

1.1 Classes are conducted by the Department of Didactics and Medical Simulation in the teaching rooms of the University of Warmia and Mazury, exceptionally in other units (seminar rooms The Emil Behring Experimental Medicine Centre) and/or by means of remote learning platforms.

1.2 Employees responsible for the implementation of the course:

a. Course coordinator: dr n. med. i n. o zdr. Maria Libura

b. Persons responsible for the realization of particular types of classes: according to the information on the Department's website and in the course plan. .

1.3 Place, time and subject of particular forms of classes and credits are defined by documents: plan of studies, syllabus, schedule and subject of classes.

2.The didactic classes have the form of:

Lectures:

not applicable

Seminars:

not applicable

Exercises:

conducted in lecture halls or remote learning platforms, size: up to 12 people, multimedia presentations, discussion with students combined with checking students' knowledge and learning logical reasoning.

3.Rules of student participation in individual forms of classes (dress code, student behavior during classes, etc.).

- Cell phones, pagers, and all electronic devices should be turned off during lectures and classes (except for remote classes and equipment necessary to participate in them).

- Photography or video recording is prohibited during all classes.

- Students are only allowed in the classrooms when an assistant is present.

- Smoking, eating and drinking are forbidden in teaching rooms and corridors.

- A student is obliged to take care of didactic equipment.

- Student is obliged to observe health and safety regulations and fire safety regulations. A student is obliged to inform the assistant immediately of any accidents or unusual occurrences that took place during the classes. 4.

4.Attendance, excuses and compensations

4.1 Attendance in all forms of class is compulsory.

4.2 All absences must be excused.

4.3 Determination of the permissible number of all excused absences in individual forms of classes including credits and examinations - 2.

4.4 The method of excusing absences from the individual forms of classes (including credits and examinations) - in accordance with the procedure specifying the principles of excusing absences from classes, examinations, and credits at the Faculty of Medicine.

4.5 Methods of making up for absences from classes

making up the classes with another group, or oral verification of the material by the lecturer.

4.6 The way of proceeding in case of unexcused absence

as above.

5.The rules of obtaining credit for particular forms of classes:

5.1 Lectures

Not applicable

5.2 Exercises

a. determination of the way of verification of student's preparation for classes:

due to the specificity of the subject forms of verifying knowledge are based on the evaluation of activity and completed tasks

rules of assessment:

The student will be graded as follows: 60-70% = 3, 71-76% - 3.5, 76-84% - 4, 85-92% - 4.5, 93-100% - 5.

b. information on the scope of the material covered in the classes are made available at least one week before the date of the exercises,

c. determination of the criteria for final evaluation of the exercises on the basis of the results of individual works and student's activity.

Based on the student's activity and ability to use the presented material to draw appropriate conclusions and group work.

d. the procedure in the case of not passing the classes;

according to the study regulations.

6. the rules of access to the individual forms of assessment

Tests and assignments - immediately after checking

7. academic integrity and honesty:

Define the principles of academic rule of law and integrity and the rules of conduct when a violation of these principles occurs:

If the instructor or entrance test taker suspects cheating, downloading, passing, etc., the student will receive a warning. A second attempt at unethical behavior results in a failing grade with a description of the situation.

8.Issues not covered in the presented course regulations are at the discretion of the Course Coordinator

9.The course regulations are in accordance with the UWM Study Regulations and the procedures in force at the Faculty of Medicine.

10.The student is obliged to get acquainted with the rules of safety and hygiene at the place of classes and the EU directive RODO

11.Detailed description of health and safety rules in force at the place of implementation of all forms of classes.